

APPLICATION FOR READMISSION

UNIVERSITY OF CALIFORNIA, DAVIS

GRADUATE STUDIES

INFORMATION FOR GRADUATE READMISSION APPLICANTS

GENERAL INFORMATION: If you are returning to the same major and degree program, use this form. If you are returning to a **new** major and/or degree program, you must submit a complete **Application for Admission** to Graduate Admissions, **DO NOT USE THIS FORM**.

A non-refundable \$60.00 fee is REQUIRED FOR EVERY APPLICATION.

Your completed application should be filed with the Office of Graduate Studies by the appropriate **Admissions deadline**. Late filing of the application may result in delayed registration and a \$50.00 late payment fee assessment (payable at the time of registration).

INTERNATIONAL STUDENTS: Those who are on or who will need an F-1 visa must also submit a properly completed Certification of Finances form showing that they have the required amount of funds to cover fees and living expenses for their first year before an I-20 can be issued.

TRANSCRIPTS: Official transcripts covering all work completed (including UCD Extension or concurrent enrollment) since last attending UCD as a graduate student must be provided before the application will be processed. These transcripts should be sent to the Graduate Admissions section of Graduate Studies to ensure proper handling. If you are returning after an extended period, you may be required to provide new transcripts, application, or other documentation.

STATEMENT OF LEGAL RESIDENCE: A Statement of Legal Residence form is required of every readmitted student, regardless of the length of time away from UC Davis. Please complete the form and return it with the Application for Readmission. Questions concerning residency should be directed to the Residence Deputy in the Registrar's Office at (530)752-4749.

PROCESSING OF APPLICATION: Once the completed application, the necessary transcripts, and the readmission fee have been received in the Office of Graduate Studies, the application will be forwarded to the admissions adviser of the designated program for approval.

It is the student's responsibility to provide any supporting documents that may be required by the program (i.e., new statement of purpose, letters of recommendation, GRE scores).

Applicants will be notified at their present address when a decision has been made. Please be sure to notify both the Registrar's Office and Graduate Studies of any change of address.

REGISTRATION: The Registrar's Office or Graduate Studies will send registration information along with other important information during the preceding quarter/summer of readmission. Please read this material carefully; questions should be directed to the Registrar's Office at (530)752-2973, or by electronic mail at : registrar@ucdavis.edu. You may also visit their website at: <http://registrar.ucdavis.edu>.

Readmits are eligible to pre-enroll for classes using the Student Information System (SISWEB). Details on how SISWEB works can be found at the website entitled <http://sisweb.ucdavis.edu> or in the Class Schedule & Registration Guide, available in the UCD Bookstore. If the readmission packet is not received, it is the student's responsibility to contact the Registrar's Office to obtain the information in time to register before late registration and avoid the \$50.00 late fee.

RE-APPLYING: Applicants unable to register the quarter for which they applied, must file a new application and pay the readmission fee. Eligibility for readmission will be re-evaluated at that time.

PLEASE TYPE OR PRINT

NOTE: All information must be provided to ensure processing

Last Name:	First Name:	Middle Name:
Present Address: Number & Street	City	State/Country/ZIP
Student ID/SSN#:	Email Address:	Date of Birth:
Name on Previous Academic Record (if different):	Telephone #:	

I hereby request readmission to the University of California, Davis for _____ Quarter, 20_____.

DATE OF LAST ENROLLMENTS: _____
Quarter and Year

MAJOR PROGRAM AND DEGREE OBJECTIVE AT TIME OF WITHDRAWAL: _____

MAJOR PROGRAM AND DEGREE OBJECTIVE TO WHICH YOU REQUEST READMISSION: _____

REASON FOR READMISSION: _____

PROPOSED COMPLETION DATE: _____

List any educational institutions attended since last registered at UC Davis (including other campuses of the UC System) below:

Name and Location of School or College	Entered Month/Year	Withdrew Month/Year	Type of Degree Conferred or to be Conferred	Date of Conferral

NOTE: APPLICANT MUST SUBMIT OFFICIAL TRANSCRIPTS FROM INSTITUTIONS LISTED ABOVE!

I certify that this information is true and complete:

(Signed) _____ Date: _____

FOR GRADUATE STUDIES AND PROGRAM USE ONLY:

Approved: _____ Date: _____
Graduate Adviser (Please sign and PRINT name)

Denied: _____ Date: _____

Reason for Denial: _____

Approved: _____ Date: _____
Dean of Graduate Studies