

**GRADUATE COUNCIL
AGENDA
Monday, April 14, 2003
2:00 – 4:00 p.m.
3201 Hart Hall**

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Announcements from the Dean (Gibeling)	
Announcements from the Associate Deans (FitzGerald, Minnis, Ramey)	
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Postdoctoral Scholars Association (Thornber/van Geelen)	
Graduate Student Assistant to the Dean and Chancellor (Feliciano)	
<u>SUBCOMMITTEE REPORTS</u>	
Academic Planning and Development (Meeks)	
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Program Review (Knoesen)	
Support and Welfare (Sutter)	

Alan Hastings, Chair

MINUTES
GRADUATE COUNCIL
Monday, April 14, 2003

PRESENT: T. Berger, S. Crum, K. Erickson, J. Feliciano, J. Friesner, J. Gibeling, A. Hastings, S. Joseph, A. Knoesen, R. Scalettar, E. Sutter, A. Waterhouse.
Graduate Studies: T. Dillinger, C. Duffy, P. FitzGerald, D. Minnis, M. Ramey, L. Webb, L. Wilce.

ABSENT: N. Collette, A. Conley, E. Goldman, J. Meeks, A. Sokolow, C. Thornber, A. van Geelen, E. Watkins, F. Zalom.

Chair Alan Hastings started the meeting with the Announcements.

ANNOUNCEMENTS

Chair of Graduate Council

Chair Hastings had no announcements.

Dean--Graduate Studies

Dean Jeffery Gibeling made several announcements. He reported that the **budget cuts** for Graduate Studies are not as severe as for some other units on campus. The **Directive** regarding hiring incoming graduate students as GSRs during the summer has been distributed. Students who plan to enroll in the fall and who will continue as GSRs during the academic year are eligible to be hired as GSRs during the preceding summer. Discussions with the **TA union** have begun. The current collective bargaining contract expires after the beginning of fall quarter. The contract will be re-negotiated. Dean Gibeling said that input on the contract from Council is welcome. He also reported that the **systemwide Postdoctoral Scholars policy** has not yet been approved. Determining how to construct and pay for postdoc health insurance is holding up the final approval. Dean Gibeling also reported that he and Associate Dean Paul FitzGerald are working with the **Cultural Studies Graduate Group**, which is seeking to hire a faculty member from outside UC Davis to chair the graduate group. This is not the usual procedure for selecting a graduate group chair. He hopes there will be convergence of interests and that the external recruiting is successful. He will let Council know in June how this process works out.

Associate Dean for Programs

Associate Dean Paul FitzGerald had no announcements.

Associate Dean Emeritus

Associate Dean Emeritus Douglas Minnis reported that the **TA contract** will be negotiated by the individual campuses this time.

Associate Dean for Students

Associate Dean Melvin Ramey reported that he has discussed bargaining of the **TA contract** with Academic Senate Chair Bruce Madewell to identify a mechanism for Senate input.

Coordinating Committee on Graduate Affairs

Prof. Trish Berger, the campus CCGA representative for Spring Quarter, said that she has not attended a CCGA meeting yet. Prof. Kent Erickson, the CCGA Vice Chair, reported on CCGA's preliminary review of the **UCD Linguistics Ph.D. proposal** and said that it is moving along. The external review is underway.

Graduate Student Association

Ms. Joanna Friesner, Interim GSA Chair, reported that someone from GSA was supposed to contact Jeff about the NRT remission implementation policy for the GSA newsletter. The recipient of this year's **Award for Excellence in Service to Graduate Students** is Assistant Adjunct Professor Debora Paterniti. She will receive the award on May 17th at the GSA Annual Picnic. The award will be presented at 6 p.m. Dr. Paterniti works at the Center for Health Services Research in Primary Care at the UC Davis Medical Center and is an adviser to a number of students.

Postdoctoral Scholars Association

Drs. Carol Thornber and Albert van Geelen were absent.

Graduate Student Assistant to the Dean and Chancellor

Mr. Joaquin Feliciano said that by the next Graduate Council meeting, he will be able to talk about the early drafts of the **Student Affairs Thematic Review Team's final report**. He also reported on the **Graduate Student Health Insurance Program (GSHIP) fees** for next year. He is on the GSHIP committee. The fees for the program next year will go up about \$300. The fees this year are \$966 and they will go up to at least \$1260. Graduate students will have to decide whether to pay the extra amount or give up some of their current benefits. The members of the GSHIP committee have polled graduate students and most prefer paying more to losing benefits. Another complicating factor is that in the fall, GSHIP and USHIP (for undergraduates) will be combined into a single SHIP, so benefits for both undergrads and grads must be the same. However, their premiums will be different. UCOP has put a \$600 cap on the amount undergraduates can pay for student health insurance. Their renewal quote is \$700. Therefore, benefits for both graduate and undergraduate students will have to be cut to bring the undergraduate premium to \$600 or below.

SUBCOMMITTEE REPORTS

Educational Policy

Prof. Trish Berger reported that EPC is reviewing a proposal for a new graduate program and Associate Dean Ramey's **Revised Filing Fee Policy and Proposed New Thesis/Dissertation Preparation Status**.

Program Review

Prof. André Knoesen said that PRC is completing its PRC Reports for the year.

Support and Welfare

Prof. Ellen Sutter reported that the graduate student fellowship awards have been made. Awards that have been refused are being offered to applicants next on the waiting list. Chair Hastings asked how the review process had worked this year. Prof. Sutter responded that there were major structural issues and problems. The most critical problem was that there were faculty members who did not honor their commitment to review fellowship applications.

ACTION ITEMS

Plant Protection and Pest Management – Proposed name change

Chair Hastings presented the Graduate Group in Plant Protection and Pest Management's proposed name change to "Integrated Pest Management." Dean Gibeling and Chair Hastings noted that Integrated Pest Management is a standard name in this field. Prof. Berger made the motion to approve the name change, Prof. Suad Joseph seconded the motion, and the vote in favor was unanimous. Chair Hastings will write the Chancellor notifying him of Council's approval of this simple name change.

November 13, 2002 Graduate Council meeting minutes – Correction

Chair Hastings presented the correction to the November 13, 2002 Graduate Council meeting minutes. Council agreed that the corrected minutes now meet the intent of what was decided at the meeting. Prof. Andrew Waterhouse made the motion to approve the correction to the minutes, Profs. Berger and Sutter seconded the motion, and the vote in favor was unanimous. The corrected minutes will be placed in the Graduate Council binder and posted on the Web.

DD Bylaw 80. Graduate Council – Proposed revision

Chair Hastings presented the proposed revision of the Davis Division Bylaw 80. Graduate Council. [The Committee on Elections, Rules and Jurisdiction (CERJ) proposed the original revision to clarify the number of Academic Senate members appointed to the Council and to bring the bylaw and current practices into accord. At its meeting of October 16, 2002, Council requested additional changes to the proposed revision. It was agreed that the Administrative Committee would review the bylaw and make its recommendation to Council.] Chair Hastings presented the Administrative Committee's report on the DDB 80 proposed revision. He pointed out the CERJ proposal and the Administrative Committee's additional changes. Prof. Knoesen summarized the additional changes as re-inserting the sentence regarding the chair and vice chair, inserting Graduate Studies instead of Graduate Division, and adding the two postdoctoral scholars. He asked if the Administrative Committee had decided not to add anything about how the graduate student and postdoctoral scholar representatives would be selected. Dean Gibeling raised this issue since DDB 80 specifies the selection process for the Academic Federation representatives.

Ms. Friesner reported that the GSA bylaws state that the GSA chair and vice chair will serve on Graduate Council and that the GSA bylaws would not be changed. Dean Gibeling referred Council to the wording on page 3, which describes how the postdocs and graduate students are currently selected. Council discussed the wording and decided it was appropriate to include descriptions of how postdocs and graduate students are selected since it is already included for the Academic Federation representatives. Council also decided to remove the word "typically." Dean Gibeling said that the placement of these statements needed to be fixed. Council discussed whether to include contingency wording for the selection of representatives and decided not to do so. Prof. Waterhouse made the motion to approve the three Administrative Committee revisions and the two statements regarding the selection of the graduate student and postdoctoral scholar representatives. Prof. Erickson seconded the motion. The vote in favor of the motion was unanimous. Chair Hastings will notify the Academic Senate Chair of Council's approved revisions to DDB 80.

PRC Report transmittal letters

Chair Hastings introduced the PRC Report transmittal letters by saying that he had acted on the PRC Chair's and Assistant's suggestion to remove the PRC recommendations from the letters.

Biological Systems Engineering PRC Report transmittal letter – Draft

Chair Hastings presented the BSE letter. A Council member pointed out a spelling correction. Dean Gibeling asked about the paragraph at the top of the second page and wondered how much value it added to the letter. Chair Hastings pointed out that although recommendations are often not in the control of graduate programs, they still need to work with those who can address them. After further discussion and learning that the paragraph originally appeared in the PRCC follow-up to program review letters, Council agreed remove the paragraph from all three letters. Dean Gibeling also asked about items in Council's discussion of the PRC Report that were not included in the transmittal letter. Council discussed this topic further. Prof. Berger made the motion to approve the BSE letter with the spelling correction and to approve the removal of the noted paragraph from all three letters. Prof. Waterhouse seconded the motion and the vote in favor of the motion was unanimous. Chair Hastings will transmit the PRC Report to the addressees.

Horticulture and Agronomy PRC Report transmittal letter – Draft

Chair Hastings presented the Horticulture and Agronomy letter. Prof. Erickson made the motion to approve the letter with the removal of the noted paragraph, Prof. Waterhouse seconded the motion, and the vote in favor was unanimous. Chair Hastings will transmit the PRC Report to the addressees.

Exercise Science PRC Report transmittal letter – Draft

Chair Hastings presented the Exercise Science letter. Prof. Erickson made the motion to approve the letter with the removal of the noted paragraph, Prof. Waterhouse seconded the motion, and the vote in favor was unanimous. Chair Hastings will transmit the PRC Report to the addressees.

CONSENT ITEMS

Minutes from March 20, 2003

Dean Gibeling requested that the minutes be removed from the consent list.

NRT remission policy portion of minutes, pages 4-6

Chair Hastings presented the NRT remission implementation policy portion of the minutes and requested Council's review, revisions, and approval today because of the timing of campus decisions regarding this policy. During Council's discussion, Dean Gibeling pointed out there were some gaps in the minutes, and the Graduate Council Assistant said that she would contact those members whose comments need to be verified. Chair Hastings suggested approving just the NRT remission policy portion of the minutes so that they can be distributed to Academic Chair Bruce Madewell and others who wish to know Council's opinions on the proposed policy. Prof. Knoesen suggested a statement that the draft version of the NRT remission portion of the minutes has been reviewed, amended, and sanctioned, but that the minutes as a whole have not yet been approved.

The two items below were left on the consent list and therefore, were approved.

Molecular, Cellular and Integrative Physiology Degree Requirements – Additional revisions

Chair Hastings will notify the graduate program chair of Council's approval.

Designated Emphasis in Feminist Theory and Research – Request for affiliation of Ph.D. program in Cultural Studies

Chair Hastings will notify the designated emphasis chair of Council's approval.

DISCUSSION ITEM

Implementing a Nonresident Tuition Remission Policy for Graduate Student Researchers, Response to Academic Senate Chair – Further discussion

Chair Hastings asked Council for any further discussion of implementing an NRT remission policy. Dean Gibeling reminded Council that the decision on the model would be made by May 1, 2003. A more detailed policy then needs to be developed and how consultation will take place still needs to be determined in order for the policy to be implemented by July 1, 2003. He added that consultation is warranted. Prof. Knoesen thought that it was very important for Graduate Council to be involved in the details of this policy. Dean Gibeling said that a committee different from the implementation committee will be working on the details. Prof. Knoesen emphasized that it was critical for Graduate Council to be involved since it is Council that is responsible for graduate matters and this is a graduate matter. Council should be involved in formulating the details since it is why Council is here. He added that he thought that getting faculty input from the Web site was not sufficient. Chair Hastings thought that the Committee on Research also should have some input on the policy.

Additional Discussion Items

Chair Hastings asked Council if there were other questions or any new business. Prof. Berger asked about the **non-student PGR title**. Dean Gibeling responded that Graduate Studies is eliminating the student PGR title code. Then it will examine the non-student PGR title. In the past this title was used for postdoctoral scholars but that will no longer be the case when APM 390 is approved. Graduate Studies will be examining the individuals holding the NSPGR title to determine who they are, what they do, and whether the NSPGR title is appropriate. Then Graduate Studies will determine whether the title is still needed. He added that the title is not necessarily going to be eliminated, but that the numbers of PGRs will be reduced by placing individuals in other, more appropriate titles.

Prof. Berger said there is a large class of employees for whom the non-student PGR title is relevant. They are hired quickly to do research for a short period of time, for example 6 months. She said that small amounts of money were involved and the N-SPGRs were mostly in the College of Agricultural and Environmental Sciences. Prof. Knoesen thought that title codes need to be made clearer.

INFORMATIONAL ITEMS

Graduate Council and Subcommittees, 2002-2003 Membership Lists – Updated

[There were no comments on the updated lists.]

Graduate Council Handbook of Guidelines for Members

[The Graduate Council Handbook of Guidelines for Members was distributed electronically to Council on April 29, 2003.]

Chair Hastings asked Council whether it would like to adjourn. Profs. Waterhouse and Erickson made the motion to adjourn. Dean Gibeling and Prof. Berger seconded the motion, and the vote in favor was unanimous.

The meeting was adjourned at 3:10 p.m.

lsw – Graduate Studies