POSTDOCTORAL SCHOLAR APPOINTMENT EXAMPLES

Multi-year:

This appointment is assigned at 100% Level 1 with an annual rate of $50,316 for the period XXXX through XXXX and increasing to Level 2, $52,140 beginning XXX through XXXX. Your primary appointment title and code is Postdoctoral Scholar, TC 3252.

Part-Time Non-Exempt:

This appointment is assigned by exception at XX% time at an hourly rate of $XX.XX. Your primary appointment title and code is Non-Exempt Postdoctoral Scholar-Employee, TC 3255.
Additional Examples:

Postdoc Reduction for Lecturer Appointment:

Postdoc with lecturer appointment and return to full time. Use when a postdoc may hold a simultaneous Lecturer appointment for one or more quarters. Reduce the PD APPT & DIST lines proportionate to the Lecturer appointment for the period of reduction. Create a secondary APPT & DIST to return the postdoc to full-time status following the quarter.
Paid Direct/Fellow with Supplement

Sample illustrates the postdoc paid direct appointment with two distributions (PDE & PDW) and the second screen shows an example of the supplemental TC 3252 – Employee portion to ensure minimum level of support.